

Membership Commitment Form

It is the goal of the Pinal County Coalition to End Homelessness (PCCEH) to establish a collaborative, effective, coordinated service system to end homelessness in Pinal County and improve services for persons experiencing homelessness. To accomplish this goal, PCCEH engages all community stakeholders to participate in its coordinated efforts. Community stakeholders include homeless service providers, governmental entities, faith based providers, emergency services providers, mainstream services providers, school liaisons, and other community members interested in ending homelessness.

Membership in the PCCEH is open to any organization or individual that embraces the mission, values, and goals of the PCCEH. The organization or individual must have an interest in understanding and addressing the issues related to homelessness, and a desire to participate in some way in the most current PCCEH approved strategic plan to end homelessness in Pinal County.

By committing to the PCCEH, the undersigned becomes a member and agrees to follow and support the coordinated community efforts including Coordinated Entry, service coordination, data sharing and case conferencing.

This agreement is in effect from date of signature below and will renew annually in January.

Pinal County Coalition to End Homelessness shall:

- Facilitate coalition and committee meetings;
- Develop a Coordinated Entry system for Pinal County to assess, prioritize and facilitate timely prioritized referrals to appropriate housing options in Pinal County;
- Facilitate case conferencing meetings of homeless service and housing providers to coordinate services to prioritize, engage, and connect homeless individuals and families to available housing resources;
- Maintain and oversee appropriate use and access to Pinal County By Name List from the AZBOSCOG HMIS system for use in case conferencing and other service coordination issues;
- Ensure that individuals and families assessed by participating agencies will be included in by name lists for housing prioritization;
- Provide active referrals of prioritized individuals to housing providers as quickly as possible; and
- Provide and share local HMIS service reports and outcomes to assist in planning and service coordination.

Member may:

- Use the AZBOSCOG HMIS system:
 - Staff participating in case conferencing will sign HMIS User Ethics Agreement, if applicable;
 - Ensure all clients provide informed consent to share information as documented by signed release of information. Their information may be shared for the purpose of case conferencing and/or service coordination including housing;
 - Agree to recognize VI-SPDAT and AZBOSCOG service prioritization processes as part of local coordinated entry and service coordination including case conferencing; and
 - Assist Coordinated Entry and local providers by reporting on clients' status changes including permanent housing placements, institutionalizations (ex: jail, hospital).
- If HMIS is not used, agency agrees to recognize AZBOSCOG confidentiality and data sharing protocols in case conferencing and other service coordination efforts;
- Domestic Violence serving organizations are exempt from using the HMIS system;
- Become a Coordinated Entry site:
 - Conduct the VI-SPDAT on individuals and families who are experiencing homelessness;
 - Entering assessed individuals and families in the AZBOSCOG HMIS; and
 - Participate in Coordinate Entry Training.

Member shall:

- Refer individuals and families experiencing homelessness to the Pinal County coordinated entry system for housing assessment and referral;
- Participate in local PCCEH coalition meetings a minimum of four times per year;
- Participate in a local PCCEH committee;
- Agree to the PCCEH Coordinated Entry Policies and Procedures;
- Identify one voting member and one alternate;
- Vote on all opportunities brought forth to the membership, including leadership elections, and other official PCCEH business; and
- Renew their membership every January by completing an updated committed agency form.

Participating Housing Service provider shall:

- Participate in PCCEH coalition and committee meetings, provide feedback, gain information regarding updates and changes in order to help design and improve local service delivery and end homelessness in Pinal County;
- Maintain and share documentation of housing eligibility criteria to facilitate appropriate housing referrals from the coordinated entry system and case conferencing process;
- If Service Provider offers permanent and/or rapid re-housing units/beds, service provider agrees to:
 - Accept prioritized referrals from local coordinated entry system;
 - Share bed availability with Coordinated Entry committee to report vacancies in a timely manner;
 - Adopt a Housing First approach;
 - Update HMIS in a timely fashion regarding client stays/bans/alerts; and
 - Maintain HMIS system regarding shelter/program eligibility requirements.

Committees:

Please identify a committee in which you would like to participate:

- Strategic Planning Committee – helps the Coalition identify and achieve strategic goals consistent with our state planning grant.
- Membership Committee – helps to recruit members in specific focus areas to create a more robust Coalition.
- Outreach Committee – plans and conducts outreach activities to meet our clients where they are at.
- Justice, Equity, Diversity, and Inclusion Committee – helps and guides our actions to ensure we are being fair and equitable with our services.
- Point-In-Time Committee – plans and volunteers for the annual count.
- Coordinate Entry and By-Name-List Committee – if you are a housing agency, you must participate in this committee.

Please select one sector that best describes the services of your organization.

Affordable Housing Developers		Individuals that self-identify as LGBTQ+	
Agencies that serve survivors of human trafficking		LGBTQ+ Advocacy Organizations	
Agencies that serve veterans		Law Enforcement (e.g. Sheriff, City Police Dept.)	
Agencies that serve individuals who identify as LGBTQ+		Local Government Officials (e.g. County/City Manager)	
Agencies that serve elders/seniors		Local Government Staff	
Agencies that serve individuals with developmental disabilities		Local Jail	
Agencies that provide employment services (e.g. Goodwill, AZ@ Work		Mental Health Service Organization	
Behavioral Health Providers		Non-CoC Funded Emergency Shelter	
Businesses		Non-CoC Funded Victim Service Providers	
		Non-CoC Funded Youth Homeless Organizations	

Community College/University		Organizations led by and serving LGBTQ+ Persons	
CoC Funded Emergency Shelter		Organizations led by and serving people with disabilities	
CoC Funded Victim Service Providers		Peer Support Agencies	
CoC funded Youth Homeless Organizations		Other Homeless Sub-population Advocates	
CDBG/HOME?ESG Entitlement Jurisdiction		Privately Funded Emergency Shelter	
Courts (indicate Municipal, Justice, Superior)		Public Health	
Crisis Response Teams		Public Housing Authority	
Disability Advocates		Rehabilitation Centers	
Disability Service Organizations		Assisted Living Housing organizations	
Domestic Violence Shelters		RBHAs	
Domestic Violence Service Providers		School Administrators	
Survivors of Domestic Violence		Mc Kinney Vento School Homeless Liaisons	
EMS/Crisi Response Teams		Street Outreach Teams	
Early Childhood Programs/Provider		Substance Abuse Service Organization	
EMT/Emergency Services		Tribal Community(ies) Representative(s)	
ESG-Funded Emergency Shelter		Veterans (individuals who are veterans)	
Faith Community		Youth Advocates	
Healthcare Providers		Youth Homeless Organizations	
Healthcare Networks/MCO's		Youth Service Providers	
Hospitals			

By signing this commitment, you agree to receive email notifications from our website www.pcceh.com and other email notifications. Furthermore, you agree to identify (if possible) a voting member that has lived experience to represent your agency at the coalition meetings.

Agency

Date

Name of voting member

Name of alternate voting member

Email address

Email address

Has lived experience

Has lived experience

Signature